



BMC INFO: each class is 3 hours BMC Commissioner's Standards

BMC #1: Foundational Dynamics

	<ul style="list-style-type: none">• Property Management Key Points• Keeping records compliant<ul style="list-style-type: none">○ Employment Agreements○ Contracts○ Staff access• Managing the trust account<ul style="list-style-type: none">○ Most common mistakes• Department Investigations and Audits<ul style="list-style-type: none">○ Preparing for ADRE
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BMC#2: Policy Development & Enforcement Dynamics

	<ul style="list-style-type: none">• Steps to Broker Policy Success• Hiring and Managing - Practical Application<ul style="list-style-type: none">○ On-boarding○ Training○ Advertising○ Social Media• How much is too much
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BMC#3: Broker Supervision

	<ul style="list-style-type: none">• Legal Obligations• Managing Market Trends• Developing Skill Sets• Common Violation of Fiduciary Duties
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BMC #1 Start: 8:00 am (Breaks: 1st at 8:55 to 9:02; 2nd at 9:53 to 10:00; 3rd 10:45 to 11)

BMC#2 Start: 11:00 am (Breaks: 11:55 to 12:02; 2nd at 12:53 to 1:00; 3rd 1:45 to 2:00pm)

BMC#3 Start: 2:00 pm (Breaks: 2:55 to 3:02; 2nd at 3:53 to 4:00pm; 3rd 4:45 to 5pm)